

# ADDITIONAL TERMS AND CONDITIONS

Event: [[Company:25]]

Date: [[ID/Status:34]]

## The purchaser agrees to provide the following at their expense:

1. Dressing area that is convenient to the performance area and to bathroom facilities. Herbal tea, towel & soap should be provided.
2. A healthy meal for one person and a bottle of water. (Vegetarian options greatly appreciated).  
*Due to the complexity of artist's schedules, we have listed the meal options in order of preference to the artist. Please check one before returning the signed contract and rider so that preparations can be made.*
  - a. \_\_\_\_ Add an additional \$20 to the show price. *(Please present directly to the artist)*
  - b. \_\_\_\_ Arrange for a \$25 meal allowance charge back to room to be used for room service or meal purchased at hotel restaurant.
  - c. \_\_\_\_ Provide a meal after the performance. *(Please note that options a. and b. are preferred when a performance is going to be ending after 10:30pm.)*
- \*\*Colleges & Universities** – Meals in the dining hall will only be accepted if it's available within 30 minutes of the scheduled beginning or ending time of the performance. Please have an event coordinator accompany the ARTIST if the performance venue and the dining hall are not located in the same location.
3. Artist reserves the right to retain 100% of merchandise sale proceeds. Please provide a table with adequate space & lighting and an able assistant to help with sales.
4. Sound will be provided by **[[CO-OP]]**.
5. If purchaser is responsible for sound, the following is required:
  - 1 microphone
  - 1 mic stand, MUST be Boom Stand
  - 1-2 monitors (very important)**
  - PA with Reverb effect
  - Speakers
  - 1 Direct Input
  - All necessary cables to connect units
6. **Artist Ground Transportation**  
**Choose One:**
  - \_\_\_\_ Artist will provide ground transportation
  - \_\_\_\_ Purchaser will provide ground transportation for the artist (to & from the airport & hotel)
  - \_\_\_\_ Purchaser will provide \$60 transportation buyout to be paid to the artist
7. Hotel: **[[CO-OP 1]], [[Co-OP 2]]**.
  - If a hotel cannot be provided, please add \$125 to the contracted price. (If full payment is made to Neon Entertainment, please present hotel buyout compensation directly to artist.  
\_\_\_\_ Please initial here if you will be taking the hotel buyout.
  - If the purchaser has already agreed to provide a hotel, please do not cross off the hotel fill-in below and send it back for initials – CONTACT NEON FIRST.
  - For artist's safety, we prefer rooms that do not have direct access to outdoor parking areas (i.e. motels). When possible please provide rooms at an established hotel chain (i.e. - Comfort Inn, Holiday Inn, Best Western, etc.)
  - ARTIST reserves the right to ask for a hotel buyout at any point up 48 hours before the event.
  - If the artist(s) is to stay in a guest room, the room must have a telephone, television, and private bathroom.
  - Please be sure to guarantee the rooms for late arrival and confirm that the hotel has all the direct billing details necessary.

Please fill in the name and number of the hotel:

HOTEL \_\_\_\_\_ PHONE \_\_\_\_\_

Conf# \_\_\_\_\_ Address \_\_\_\_\_


City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

# Mary Arden Collins

## Additional Terms and Conditions

- 1. MEET & GREET** – Please have the contact person for the event meet the artist 1 hour prior to performance time at the location pre-specified. Please call with any changes in arrival times, meeting and/or performance locations prior to the engagement date.
- 2. LIGHTS** - General House Lighting with separate dimmer switches is sufficient. Spots & other color washes are encouraged.
- 3. PROMOTIONS** - Our goal is to have as many people enjoy the concert as possible, therefore we request *pre-event* publicity in local newspapers & *advance* radio airplay with an interview prior to the show. Presenter will facilitate interviews with the school newspaper and radio station and will provide contact info to artist at least 1 month in advance. We will help with posters & promotion as requested.
- 4. OUTDOOR** - If the engagement is outdoors, the presenter is responsible for providing an alternate location or adequate covering for Artist's equipment in the event of inclement weather. If presenter does not do so then the presenter is liable for any resulting damage to equipment. In addition, if the temperature is below 50 degrees F or higher than 90 degrees F, the Artist has the right to determine if the engagement should be moved to an alternate location unless the presenter can adequately heat/cool the performance area to the Artist's satisfaction. Artist will not perform in the rain or under any inclement weather conditions such as high winds, snow, hail, lightning storms, etc. A stage must be provided outdoors or if not, a ground surface consisting of concrete or asphalt (must be level and dry) may be acceptable.
- 5. PARKING:** The presenter will make provisions for the artist to be able to park her vehicle adjacent to the building she is performing in (including any required parking passes).

I hereby agree to the terms and conditions on pages 1-3 of this contract and signify my acceptance by signing below.

X _____	_____
Purchaser's Signature	Date
X  _____	2/4/2008
Agent Representative – Scott Talarico	Date